

TARA COMMUNITY DEVELOPMENT DISTRICT
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MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**TARA
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Tara Community Development District was held on **Tuesday, October 24, 2023, at 9:37 a.m.**, at the Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203.

Present and constituting a quorum were:

Darby Connor	Board Supervisor, Chair
Joe DiBartolomeo	Board Supervisor, Vice Chair
Peyton Phillips	Board Supervisor, Asst. Secretary
Mark Gough	Board Supervisor, Asst. Secretary
Christopher Morris	Board Supervisor, Asst. Secretary

Also present were:

Jennifer Goldyn	District Manager, Inframark
Paul Kelley	Field Manager, Inframark
David Jackson	District Counsel, Persson, Cohen & Mooney
Rick Schappacher	District Engineer, Schappacher Engineering
Mike Kaighin	Representative, Admiral Environmental
Thomas Bryant	Representative, Sunrise Landscape

FIRST ORDER OF BUSINESS

Call to Order

The meeting was called to order at 9:37 a.m. and all joined in to give the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Adoption of the Agenda

On a motion from Mr. DiBartolomeo, seconded by Mr. Morris, the Board unanimously approved to adopt the agenda, as amended, adding the Budget Amendment, Resolution 2024-02, for the Tara CDD.

THIRD ORDER OF BUSINESS

Audience Comments

There were no audience comments at this time.

FOURTH ORDER OF BUSINESS**Staff Reports****Admiral Environmental Lake Management Report
(Under Separate Cover)****1. Consideration of the Aeration Pond 18 Proposal**

This item was tabled until the December 2023 meeting.

Mr. Kaighin reviewed the report that was presented, under separate cover. Mr. Schappacher noted that Pond 2 had high water levels, and Admiral Environmental removed the fish grate, which lowered the water level as the removal cleared obstructions.

On a motion from Mr. Gough, seconded by Mr. Connor, the Board unanimously approved the Twin Electric proposal, presented under separate cover, with a not-to-exceed amount of \$2,608.00, for the Tara CDD.

Sunrise Landscape

Mr. Bryant reviewed the landscape report, presented under separate cover. Discussion ensued and no additional actions were taken by the Board.

**Field Manager Report
(Under Separate Cover)**

Mr. Kelley reviewed the Field Manager Report, presented under separate cover. He informed the Board that the Health Inspector wanted the pool sign to be adjusted to meet County standards. The Board directed Mr. Jackson to follow up with the county to see if service animals are allowed in the pool area.

Mr. Kelley presented a proposal, under separate cover, from Securiteam, for door locks at the clubhouse.

On a motion from Mr. Connor, seconded by Mr. Phillips, the Board unanimously approved the Securiteam proposal in the amount of \$4,406.00, for the Tara CDD.

District Counsel

Mr. Jackson reviewed the memorandum with the Board. The Board had no corrections. Mr. Kelley was instructed by the Board to hand the memorandum out to residents who have concerns regarding tree and branch trimming of CDD trees.

District Engineer

Mr. Schappacher reviewed Pond 2 drainage deficiencies and informed the Board that the bids are due on October 27, 2023, and will be presented at the December meeting.

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District Manager

Ms. Goldyn presented the Budget Amendment, Resolution 2024-02, to the Board for consideration, under separate cover.

On a motion from Mr. Connor, seconded by Mr. DiBartolomeo, the Board unanimously adopted Resolution 2024-02, Amending the FY 2022-2023 Budget, for the Tara CDD.

FIFTH ORDER OF BUSINESS

Review of Policies and Procedures

On a motion from Mr. Connor, seconded by Mr. DiBartolomeo, the Board unanimously adopted Resolution 2024-01, Amending Policies and Procedures, for the Tara CDD.

SIXTH ORDER OF BUSINESS

**Consideration of Motion to Assign
Fund Balance**

On a motion from Mr. DiBartolomeo, seconded by Mr. Connor, the Board unanimously approved to assign the fund balance, for the Tara CDD.

SEVENTH ORDER OF BUSINESS

Update on River Fence

Mr. Morris informed the Board that the Tara Master Association and the Golf Course are not interested in paying for the fence. Mr. DiBartolomeo stated he would have a conversation with the Master Association regarding sharing the cost. The Board discussed with Mr. Jackson a possible easement to place the fence on. The Board chose to table this discussion until the December meeting.

EIGHTH ORDER OF BUSINESS

Update regarding Records Retention

Mr. DiBartolomeo requested District Management find out, that if the records were digitalized, would the Board be able to easily access them. The Board opted to table the discussion until Management brings this information back to the December meeting.

NINTH ORDER OF BUSINESS

Ratification of Egis Proposal

On a motion from Mr. DiBartolomeo, seconded by Mr. Phillips, the Board unanimously ratified the Egis Proposal, for the Tara CDD.

TENTH ORDER OF BUSINESS

**Consideration of Regular Meeting
Minutes from September 22, 2023**

On a motion from Mr. DiBartolomeo, seconded by Mr. Connor, the Board unanimously approved the Regular Meeting Minutes from September 22, 2023, for the Tara CDD.

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ELEVENTH ORDER OF BUSINESS**Consideration of Financial Statements
and Check Register**

On a motion from Mr. DiBartolomeo, seconded by Mr. Connor, the Board unanimously approved the Financial Statements and Check Register, for the Tara CDD.

TWELFTH ORDER OF BUSINESS**Supervisor Requests**

There were no Supervisor Requests.

THIRTEENTH ORDER OF BUSINESS**Adjournment**

On a motion from Mr. DiBartolomeo, seconded by Mr. Connor, the Board unanimously approved to adjourn the meeting at 12:29 p.m., for the Tara CDD.

DocuSigned by:



Assistant Secretary

DocuSigned by:



Chair / Vice Chair